Dear Families,

To deepen your child’s learning experience, we are attending a NatureBridge environmental science program in Prince William Forest Park. This experience will be a fun, well supervised and exciting addition to your child’s regular academic program at our school.

We are planning this program for the following dates: DATES.

Founded in 1971, NatureBridge is a non-profit organization that provides hands-on, environmental science programs in national parks. NatureBridge programs are facilitated by experienced, professional staff who support students’ physical and emotional safety. School chaperones and professionally trained NatureBridge staff are on site to support and keep participants safe 24 hours a day. NatureBridge programming is culturally responsive and inclusive.

If you would like to stay connected to NatureBridge and receive our monthly e-newsletter with program updates, inspiring student stories and invites to upcoming events, sign up [here](https://naturebridge.org/newsletter).

Cost

The cost per student for this trip is $XXX. Please submit payment to <address and/or contact> by DATE.

We want 100% participation from our students! If you feel that the cost may be burdensome, please contact us right away. Some families may wish to contribute additional tax-deductible dollars other than their own student’s fees so that we may offer assistance to those unable to afford the entire program costs. Please contact us if you wish to make a contribution.

Paperwork

The paperwork required for your student to participate is included. Please return all completed paperwork by DATE to <address and/or contact>. The NatureBridge Participant Registration form requires your signature for your student to participate in the program.

Preparing for Your Trip

Please visit the [Information for Students & Families section](https://naturebridge.org/programs/prince-william-forest-school-environmental-science%23students-families-and-chaperones) of the NatureBridge website for detailed packing lists, information on dietary accommodations, and more.

Emergencies and Contact Information

Should a medical emergency arise, students will likely be taken to a local medical clinic and will be accompanied by at least one participating adult from our school/group. You will be contacted immediately if such an emergency arises. The campus office hours are from 8:30 a.m.-5 p.m. After 5:00 p.m. for URGENT messages, the Operations Manager can be reached during non-office hours at (703) 634-9041.

If you have questions about our upcoming program, please contact: Group Coordinator Name, Number, Email.

We’re looking forward to having your student join us!

Sincerely,

<Group Coordinator Name>